

## Faith Lutheran Preschool & Childcare

4241 Williamson Rd. PO Box 242

Bridgeport, MI 48722

Phone : 989.777.2702

Fax : 2989.777.5069

Where Lifetime Learning Begins  
Hours of Operations: 6:30am – 6:00pm

<b>Infant &amp; Toddler Birth-2 years old</b>	5 Days	4 Days	3 Days	2 Days	1 Day
Full Day	\$225.00	\$180.00	\$150.00	\$90.00	\$50.00

**Annual Registration Fee:** A nonrefundable registration fee of \$40/child or \$75/family is due at the time of enrollment. If you withdraw your child and subsequently re – enroll, then a new registration fee is due at the time. This fee secures your child's place in our center.

**Tuition Fee:** Due prior to care – **Cash, check, or Money Order are accepted**

**Late Pick Up Fee:** \$1 for every minute after 6:00 p.m.

**Sibling Discount:** 15% off the least expensive child and 10% off subsequent children. Both children must be in care to receive this discount.

**Schedules:** Your child's schedule **MUST** be turned in on the Wednesday prior to the upcoming week. If your child's schedule is not turned in there may not be room for them in their classroom.

**Vacation Credit:** *Vacation Credit: There are no deductions for absences or holidays. However, if your child is absent Mon – Fri. then your tuition will be discounted at 50% off of regular tuition to hold your spot in our program. You are allowed up to 4 vacation weeks per year and tuition is due in advance.*

**No show/Absent:** If your child will not be attending but was already on the schedule, it is your responsibility to notify the center by calling or by email to make us aware. If we are not notified your account will be charged a \$5 fee.

**Holiday Closing:** Labor Day, Thanksgiving, Week of Christmas, New Years Day, Good Friday, Memorial Day, week of 4<sup>th</sup> of July.

**Sick Policy:** If your child has the following symptoms: fever of or greater than 100, three diarrheas, rash, or puking they will be sent home and cannot return until 24 hours free of symptoms.

**Half Day:** A half day is 6 hours or less. Days over 6 hours are a full day rate.

**Return Check Fee:** \$25 (money order required for replacement of NSF checks)

**Withdrawals:** Two weeks' written notice is required prior to the last day of attendance.

**Additional Policies/Procedures:** See the Parent Handbook

**Church Member Discount:** 20% discount on weekly tuition.

**Referral Credit:** Refer a family and after four weeks of attendance-receive a \$200 tuition credit for both you and the family you referred.

\*\*\*\*\***Only one discount may be used per family**

Parent/Guardian Signature: \_\_\_\_\_

DATE: \_\_\_\_\_